SGC
CIVIL ENGINEERING

ENVIRONMENTAL MANAGEMENT POLICY

Purpose

SGC Civil Engineering Ltd is committed to protecting the environment, preventing pollution and continually improving environmental performance throughout its operations.

This policy establishes the Company's commitment to environmental management and provides the framework for the implementation, maintenance and continual improvement of the Environmental Management System (EMS).

The Environmental Management System is documented within EMS-MAN-01 Environmental Management System Manual and associated Environmental Procedures, Registers and Forms.

Scope

This policy applies to:

- Directors.
- Employees.
- Apprentices.
- Agency workers.
- Subcontractors.
- Suppliers.
- Consultants.
- Any individual undertaking work on behalf of SGC Civil Engineering Ltd.

The policy applies to all business operations, offices, construction sites, depots, plant, equipment and vehicles under the control of SGC Civil Engineering Ltd.

Policy Commitments

SGC Civil Engineering Ltd is committed to:

Environmental Protection

- Protecting the environment from adverse impacts arising from our activities.
- Preventing pollution to land, watercourses, groundwater and air.
- Managing environmental risks in a proactive manner.
- Protecting biodiversity, habitats and natural resources where affected by our operations.

Legal Compliance

- Complying with all applicable environmental legislation.
- Complying with environmental permits, licences, client requirements and industry standards.
- Maintaining and reviewing a Register of Legal and Other Requirements.
- Monitoring legislative changes relevant to our operations.

Environmental Risk Management

- Identifying environmental aspects and impacts associated with our activities.

Document Ref.	EMS-POL-04	**Version Number**	1.0
Document Owner	Director	**Last Review Date**	16/6/2026
Date First Issued	16/6/2026	**Next Review Date**	16/6/2027

- Assessing environmental risks arising from construction and business operations.
- Implementing operational controls to manage significant environmental aspects.
- Reviewing environmental risks during project planning and delivery.

Waste Management

- Applying the waste hierarchy of prevention, reduction, reuse, recycling and recovery.
- Reducing waste generation wherever reasonably practicable.
- Ensuring waste is managed through authorised waste carriers and disposal facilities.
- Maintaining appropriate waste documentation and records.

Sustainable Resource Use

- Promoting efficient use of energy, water, fuel and raw materials.
- Minimising unnecessary consumption of natural resources.
- Seeking opportunities to improve resource efficiency.

Carbon Reduction and Climate Change

- Supporting carbon reduction initiatives.
- Reducing fuel and energy consumption where practicable.
- Promoting efficient use of plant, equipment and vehicles.
- Considering lower-carbon alternatives during project planning and procurement.

Sustainable Procurement

- Considering environmental impacts during procurement activities.
- Encouraging suppliers and subcontractors to adopt responsible environmental practices.
- Including environmental considerations within supplier approval and performance review processes.

Continual Improvement

- Establishing environmental objectives, targets and programmes.
- Monitoring environmental performance.
- Conducting audits and inspections.
- Reviewing environmental performance through management review processes.
- Implementing corrective and preventative actions where necessary.

Environmental Management System

SGC Civil Engineering Ltd operates an Environmental Management System aligned with the principles of BS EN ISO 14001.

The EMS includes:

- Environmental Policy Statement.
- Environmental Management System Manual.
- Environmental Procedures.
- Environmental Registers.
- Environmental Objectives, Targets and Programmes.
- Environmental Inspections and Audits.
- Management Review Processes.

- Corrective Action and Improvement Processes.

The EMS operates using the Plan–Do–Check–Act (PDCA) methodology to support continual improvement of environmental performance.

Roles and Responsibilities

Managing Director

The Managing Director shall:

- Provide leadership and commitment.
- Approve environmental objectives and targets.
- Ensure adequate resources are available.
- Review environmental performance.

Senior Management Team

The Senior Management Team shall:

- Support implementation of the Environmental Management System.
- Promote environmental awareness.
- Monitor environmental performance.
- Participate in management reviews.

HSEQ Manager / EMS Administrator

The HSEQ Manager shall:

- Maintain the Environmental Management System.
- Monitor environmental compliance.
- Coordinate audits and inspections.
- Monitor objectives and targets.
- Investigate environmental incidents and non-conformances.
- Report environmental performance to senior management.

Managers and Supervisors

Managers and Supervisors shall:

- Implement environmental controls.
- Ensure environmental requirements are communicated.
- Monitor compliance on site.
- Report environmental issues and improvement opportunities.

Employees and Contractors

Employees and Contractors shall:

- Follow environmental procedures and site controls.
- Report environmental incidents, hazards and near misses.
- Use resources responsibly.

- Participate in environmental training and awareness activities.

Competence, Training and Awareness

SGC Civil Engineering Ltd shall provide environmental training appropriate to each employee's role and responsibilities.

Training may include:

- Employee induction.
- Site-specific environmental briefings.
- Toolbox talks.
- Atlas training modules.
- Environmental awareness training.
- Pollution prevention training.
- Waste management requirements.

Training records shall be maintained within the Company Training Matrix.

Communication and Consultation

Environmental information shall be communicated through:

- Employee induction.
- Toolbox talks.
- Site briefings.
- Atlas Management System.
- Notice boards.
- Management meetings.
- Environmental alerts and bulletins.

Employees are encouraged to raise environmental concerns and improvement opportunities.

Monitoring and Performance Measurement

Environmental performance shall be monitored through:

- Environmental inspections.
- Internal audits.
- Site monitoring activities.
- Environmental incident reporting.
- Waste performance reviews.
- Training records.
- Environmental objectives and targets.
- Management reviews.

Environmental performance data shall be reviewed periodically to identify trends and opportunities for improvement.

Environmental Incident Management

Environmental incidents, complaints and non-conformances shall be:

- Reported promptly.
- Investigated appropriately.
- Recorded.
- Subject to corrective and preventative action.
- Reviewed to identify lessons learned.

Where required, incidents shall be reported to clients and regulatory authorities.

Related Documents

- EMS-STM-01 Environmental Policy Statement
- EMS-MAN-01 Environmental Management System Manual
- IMS-PR-01 Planning and Review Procedure
- IMS-PR-04 Operational Control Procedure
- IMS-PR-07 Control of Records Procedure
- IMS-PR-09 Training and Development Procedure
- IMS-PR-10 Problems and Improvements Procedure
- IMS-REG-05 Environmental Aspects and Impacts Register
- IMS-REG-11 Legal Register
- QMS-PR-09 Procurement Procedure
- QMS-POL-20 Corporate Social Responsibility Policy

Review

This policy shall be reviewed annually or following significant legislative, organisational or operational changes.

SGC Civil Engineering Ltd is committed to continual environmental improvement and the effective implementation of its Environmental Management System.

John Cummins
Director
on behalf of SGC Civil Engineering Ltd



Signed:

Document Ref.	EMS-POL-04	**Version Number**	1.0
Document Owner	Director	**Last Review Date**	16/6/2026
Date First Issued	16/6/2026	**Next Review Date**	16/6/2027